

**Terms of reference – NST IB BMB Consultative Committee**

**1. The Consultative Committee will meet termly:**

The Consultative Committee will meet at the end of each term in Michaelmas and Lent and also in the Easter Term after the final examiners meeting

2. The Committee will receive and discuss the results of student feedback questionnaires, and any additional feedback provided by the student representatives.
3. The Committee will discuss any additional matters remitted to it by the BMB Management Committee or the Teaching Committee.
4. The Committee will make suggestions to the BMB Management Committee for modifications to the course content or organization.
5. The Committee will provide information to the Student members of actions taken as a result of previous discussions.
6. The Committee will submit Minutes to the Management Committee and to the Teaching Committee.

**Committee Membership:**

- Course Organizer (Chair)
- Director of Teaching and/or Assistant Director of Teaching
- All lecturers and senior demonstrators (practicals) who teach during the term in which the Committee meets
- Up to 5 BMB student Representatives (preferably one from each practical day)
- One Part II Student Representative
- The Part IA teaching lab Manager
- Part IA Practical Co-ordinator
- CDB Course Organiser (or their representative)
- BMB Senior Examiner (Easter Term only)
- Teaching assistant in attendance for Minute-taking