

Terms of reference – NST II and III Biochemistry Consultative Committees

1. The Committees will meet at the end of Michaelmas and Easter Terms. They may choose to meet jointly.
2. The Committee will receive and discuss the results of student feedback questionnaires, and any additional feedback provided by the student representatives.
3. The Committee will discuss any additional matters remitted to it by the Course Management Committee or Teaching Committee.
4. The Committee will make suggestions to the Management Committees for modifications to the course content or organization.
5. The Committee will provide information to the Student members of actions taken as a result of previous discussions.
6. The Committee will submit Minutes to the Management Committee and to the Teaching Committee.

Each Committee comprises:

- Course Organizer(s) (Chair/joint Chairs if meeting together)
- Director of Teaching and/or Assistant Director of Teaching
- Module Organisers
- Up to four Student representatives from Part II (to include at least one from BBS) and up to three from Part III
- Part II/III Project Co-ordinator(s)
- Senior Examiners for Parts II and III (Easter Term meeting only)
- Teaching and Exam Secretary in attendance for Minute-taking